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| **Secure Trust Bank C:\Users\wilsonj\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\KO37RZHB\STB_logo_UPDATED_strapline_WHITE.png[Regulatory Reporting Accountant]** |
| **Job Level**: Level 5**Career Path:****Core Job Title:** Regulatory Reporting Accountant**Reporting** **To**: Senior Regulatory Reporting Manager**Location**: Solihull |
| Secure Trust Bank is an established, well-funded and capitalised UK retail bank. We operate principally from our head office in Solihull, West Midlands. The Group's diversified lending portfolio currently focuses on two sectors (i) Business Finance through its Commercial Finance and Real Estate Finance Divisions (ii) Consumer Finance through its Motor Finance and Retail Finance Divisions.Our customers are at the heart of everything we do, but we can’t achieve our customer focused strategy without the right people in our team. At Secure Trust Bank, we know that people are our biggest investment, which is why a career with us is not just a job. It’s the chance to be part of something bigger, to add real value to the Bank and help us constantly improve, in order to achieve our ambition of becoming the most trusted specialist lender in the UK. We believe in giving our staff autonomy, with initiative and exceptional performance recognised through a variety of individual and team awards and incentives. All our employees have a tangible impact on the Group’s core values, and we are looking for candidates who are enthusiastic, proactive and enjoy working in a fast paced environment. So join us as we strive to Grow, Sustain and Care the way we work.  |
| **Job Description** | ***Job Purpose***Prepare and perform analytical review on a suite of regulatory returns, predominantly Own Funds, Leverage and Large exposures. Take ownership of the Pillar 3 disclosure process and ensure relevant stakeholders are engaged. Use initiative to improve processes, via production or data sources available within the business and leverage automation.***Key Responsibilities**** Prepare returns listed above to a high standard of accuracy (not limited to but these will be the main focus)
* Perform analytical review which is useful to management when reviewing
* Escalate changes or concerns to reviewing manager
* Be the owner of the returns from production to submission.
* Present to relevant stakeholders for submission approval highlighting changes in reporting or key drivers in movements.
* Build great working relationships with business areas who provide data
* Investigate guidance and regulations to form a view on the reporting of items as and when required.
* Maintain documentation on processes and interpretations
* Assist in the automation of regulatory reporting project
* Collate information on key controls on certain external disclosures
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| **Specification** | ***Knowledge, experience, skills, other attributes**** Financial Reporting or regulatory reporting experience desirable
* Financial services experience desirable
* MS Excel skills (macro level desirable) and data manipulation
* Organisational and stakeholder management skills
* Experience of regulatory reporting software desirable (e.g WIRES, FIS)
* Excellent communication skills
* Managing stakeholders

***Qualifications**** Accountancy qualification desirable

***Essential Behaviours*** * Risk Aware – We keep our customers and ourselves safe and secure
* Customer focused – Our customers are at the heart of everything we do
* Ownership – Being accountable and taking responsibility for our actions
* Performance Driven – To become the most trusted specialist lender in the UK we need to be accountable for what we do
* Team Oriented – We achieve more when we work well together
* Future Oriented - Embracing change and implementing good ideas gives us the competitive edge
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